



# **GACE Business Education Secrets Study Guide: GACE Test Review for the Georgia Assessments for the Certification of Educators**

*GACE Exam Secrets Test Prep Team*

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**\*\*\*Includes Practice Test Questions\*\*\* Get the test prep help you need to be successful on the GACE Business Education test.** The GACE Business Education is extremely challenging and thorough test preparation is essential for success. *GACE Business Education Secrets Study Guide* is the ideal prep solution for anyone who wants to pass the GACE Business Education Exam. Not only does it provide a comprehensive guide to the GACE Business Education Exam as a whole, it also provides practice test questions as well as detailed explanations of each answer. *GACE Business Education Secrets Study Guide* includes:

- A thorough overview of the GACE Business Education
- An examination of business law
- A guide to communication
- An analysis of economics and finance
- A review of management
- An in-depth look at financial analysis
- A breakdown of customer relations
- An extensive review of entrepreneurship and business organizations
- A full study of information technology
- An analysis of programs and professional development
- Comprehensive practice questions with detailed answer explanations

It's filled with the critical information you'll need in order to do well on the test: the concepts, procedures, principles, and vocabulary that the Georgia Professional Standards Commission (PSC) expects you to have mastered before sitting for the exam. **The Business Law section covers:**

- Criminal and civil law
- FTC
- Product testing and safety
- Ethical issues

**The Communication section covers:**

- Goals of business correspondence
- Nonverbal communication
- Presentations
- Communication technologies used in business

**The Economics and Finance section covers:**

- Elasticity
- Factors of production
- Gross national product
- Investment options

- Auto and property insurance

**The Management section covers:**

- Management methods
- Production methods
- Strategies to promote teamwork
- Economic factors that influence international trade
- Conducting international business through strategic alliances

**The Financial Analysis section covers:**

- Assets
- Accounting cycle
- Inventory costing systems

**The Customer Relations section covers:**

- Four Ps of marketing
- Collecting market data
- Retailers
- Factors that influence customer satisfaction

**The Entrepreneurship and Business Organizations section covers:**

- Methods to compete with businesses
- Partnerships
- Launching small businesses
- Conventional vs. online businesses

**The Information Technology section covers:**

- Effects of computers and technology on business
- Use of technology in production systems
- Software often utilized in business
- Common toolbar icons

**The Programs and Professional Development section covers:**

- Important characteristics of individuals pursuing a business career
- Gaining job skills and experience
- CTSO
- Benefits of belonging to professional organizations

These sections are full of specific and detailed information that will be key to passing the GACE Business Education Exam. Concepts and principles aren't simply named or described in passing, but are explained in detail. The guide is laid out in a logical and organized fashion so that one section naturally flows from the one preceding it. Because it's written with an eye for both technical accuracy and accessibility, you will not have to worry about getting lost in dense academic language.

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